

JAWAHAR NAVODAYA VIDYALAYA, PHALAH, DISTT. HOSHIARPUR (PUNJAB)
TERMS AND CONDITIONS FOR TENDER (2022-23)

Ref. No. F/TENDER /JNVP / 2022-23/
To

Date:- :2022

M/S _____,
_____,
_____.

**SUBJECT:- TENDER FOR THE SUPPLY OF _____ FOR THE
SESSION 2022-23 (01.07.2022 to 30.06.2023).**

1. Sealed tenders for the supply of the articles up to 30th June 2023 shown in the enclosed lists are invited by the Principal, Jawahar Navodaya Vidyalaya, Phalahi, Distt. Hoshiarpur (Punjab) on behalf of Navodaya Vidyalaya Samiti, an autonomous body under the Ministry of Education, (Govt. of India) Deptt. of school education and literacy. Tenders should be sent under sealed cover marked as "Tender for _____" and not by name. The sealed tender must reach the office of the undersigned on or before **14.07.2022 up to 04.00 PM through registered post/Speed post/ Through Vidyalaya Tender Box only**. The tender will be opened in the office of the undersigned on 15.07.2022 at 11.00 A.M.
2. The tenders shall be submitted according to the terms and conditions specified in paragraphs 3 to 23. Unless specified otherwise, it shall be construed that the terms and conditions stipulated here under have been agreed to.
3. **Only registered/reputed firms/ suppliers/ manufactures dealing with concerned field are requested to apply for the tender.** The tenderers who do not have the GST/CST/TIN number of their firm, may not apply as their tender will not be accepted being non-registered firms.
4. The rates should be including **all taxes, freight, Octroi and GST also**.
5. There should be **no over writing/ correction in the rates**. If a figure is to be amended, it should be neatly scored out and the same is attested with full signature. In the absence of the attested signature, that item is liable to be rejected. The tenderers should neatly fill rates.
6. **Purchase Advisory Committee does not bind to accept the lowest tender** and reserves the right to accept the tender in whole or in a part i.e with respect to any one or more than one article specified in the enclosed lists, as it may decide. The **Purchase Advisory Committee** reserves the right to accept the tender or reject without assigning any reason.
7. On acceptance of tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender.
8. The tender must be accompanied with an earnest money deposit (EMD) as mentioned in the tender form through demand draft/banker cheque in favour of Principal, Jawahar Navodaya Vidyalaya, Phalahi, Distt Hoshiarpur payable at State Bank of India, MSM, Phagwara Road, Hoshiarpur only (IFSC CODE SBIN0050767) or Earnest Money must be deposited into the Vidyalaya account No.55098407366 and copy of the deposit voucher must be attached with the tender form. In case of tenderer whose tenders are not considered for placing order, the earnest money security deposit (EMD) will be returned without any interest within one or two month (s) from the date of finalization of the tender. The earnest money security deposit (EMSD) will be forfeited in the event of failure to comply with the contract. If the contractor fails to supply the article within the time stipulated in the letter of acceptance of the articles Principal shall be at liberty to purchase the articles from the open market or get rest of the contract completed by any other person at L-1 rates/ at the firm risk and cost of

the approved tenderer and the cost difference shall be deducted from the bill / EMSD of the default tenderer/ firm.

9. In the event of acceptance of the tenders and placing of the order for purchase, the articles should be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not conform to the specifications prescribed/minimum required standard.
10. The rates quoted by the contractors shall hold good up to **30.06.2023**. The tenders are to be submitted in the prescribed tender form only which is given to the parties on payment of Rs. 200/- Non-refundable. **The tender must be submitted to The Principal JNV PHALAH DISTRICT HOSHIARPUR by Registered Post/Speed post/ Through Vidyalaya Tender Box only.**
11. Tenders received after the prescribed time and date in no case will be entertained. All the terms and conditions for the supply, testing and acceptance, payment terms , penalty etc. will be those mentioned herein and **no change in the terms and conditions and tender form by the tenders will be accepted**. All the payments including refunding of earnest money/security deposits shall be made through PFMS System (Online Payment System).
12. The Vidyalaya shall retain the amount of security deposit for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.
12. The rates should be F.O.R destination i.e Jawahar Navodaya Vidyalaya, Phalahi Distt. Hoshiarpur (Punjab) including unloading upto store.
14. The rates, in no case, should exceed printed MRP. If at later stage after submission of tender, during the whole session (2022-23) up to 30.06.2023, MRP of any item decreases, the payment to the concerned firm will be made on the print rate (MRP) irrespective of the rates quoted by the firm. But this condition will not apply, in case the market rates/MRP increases.
15. The supplier/ tenderer will supply the items/ articles along with the scheme given by the company with that product, if any, free of cost to the Vidyalaya.
16. It is mandatory for the tenderers to attach copy of Aadhar Card/voter Card, Pan Card, Income Tax Return and Contact number, email address of the firm and recent passport size photo of the tenderer along with the tender form.
17. Any adulteration found in the supply will be sole responsibility of supplier and action will be initiated against the supplier in any case.
18. The payments for all the supplies made to the Vidyalaya will only be released through PFMS System (Online Payment System). No cash payment will be released.
19. The rates quoted by the contractor shall hold up to **30.06.2023**. No amendment in the rate due to increase in the rate of sales tax during the period of execution of the contract, will be accepted.
20. Any kind of addition or deletion in tender form by the firm/supplier will not be accepted.
21. Suppliers are requested to mention one rate for one item. If more than one rate is found quoted by any supplier, no rate will be considered for the item for which it applies.
22. The material will be procured on actual need basis of the vidyalaya. The earnest money of successful bidder will be returned after 30.06.2023 without any interest.

23. The firms registered under MSME and exempted for tender cost and EMD will have to deposit the EMSD whose rates are approved for Purchase by the PAC for safe guard of the vidyalaya.

NOTE:-These instructions to tenders are to be signed by the contractors and returned with the tender.

Earnest Money in the form of Demand Draft to be deposited alongwith the tender form.

Sr. No.	Name of item	EMS&D
1.	Dry Ration	30,000
2.	Bakery Items	2000
3.	Sweets items	2000
4.	Fresh Vegetable and Fruits	5000
5.	Hair Cutting	500
6.	AMC of Photocopier Machine & Printers	3000
7.	AMC of Chapati Making Machine	3000
8.	Mess wastage Items/Raddi etc	500
9.	AMC of CCTV Cameras	1000
10.	Uniform Shoes & Chappal	10000

CERTIFICATE OF ACCEPTANCE OF TERMS & CONDITIONS OF TENDERS

It is certified that the terms & conditions as laid down in the tender forms are acceptable to me/ us and I/We fully agree with the same failing which department may take action as per rules.

**Signature of Tenderer with seal
of firms and address**

Note: It is mandatory for the tenderer to submit this terms and conditions papers along with the tender

Particulars of Firm

1. Name and Address of the Firm:
.....
2. Name of Proprietor
 - a. Mobile No.
 - b. E-Mail :
3. Quote Particulars & attach applicable documents.
 - a. Reg. No.
 - b. Sale Tax No.
 - c. VAT No.
 - d. PAN No.....
 - e. TAN No.....
 - f. Aadhar Card/Election Card No.
4. Is your firm Income Tax Payee. ?
(If Yes, Mention details of Previous Year and latest Income Tax clearance certificate & attach copy)
5. Are you a manufacturer, dealer, or supplier?
(Attach copy of proof)
6. Have your Firm ever been blacklisted by any Govt. or Autonomous Body?.....
.....
7. Details of Earnest Money

Declaration :

Ihereby solemnly declare that the statements made above are correct to the best of my knowledge & belief and shall abide by the terms and conditions (attached).

Signature of the Proprietor

Place:
Date