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जवाहर नवोदय विद्यालय  
(मानव संसाधन विकास मंत्रालय, शिक्षा विभाग  
का एक स्वायत्त संस्थान, भारत सरकार)  
सीवीएसई- मान्यता संख्या-3240001  
विद्यालय क्रमांक-07902, ग्राम: मिनिक्कोय  
डाक: मिनिक्कोय, जिला: लक्षद्वीप,  
पिन: 682559



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**JAWAHAR NAVODAYA VIDYALAYA**  
(AN AUTONOMOUS ORGANISATION UNDER MINISTRY OF HUMAN  
RESOURCE DEVELOPMENT, DEPTT.OF SECONDARY AND HIGHER  
EDUCATION, GOVT. OF INDIA)  
CBSE AFFILIATION NO - 3240001  
CBSE SCHOOL .NO- 07902, NVS Unit No- 143  
VILL: MINICOY  
POST: MINICOY  
DISTT: LAKSHADWEEP  
STATE: UT OF LAKSHADWEEP  
PIN: 682559

एफ.न. F.No:91/JNVM/2022-23

दिनांक /Dated:

M/s.....

Tender form for the supply of .....

Sealed tenders are invited from reputed suppliers/firms/Govt. agencies for the supply of articles/services shown in the tender form to JNV Minicoy Island, UT of Lakshadweep. Sale of Tender forms will be from **07.06.2022 to 25.06.2022 during working hours. The tender forms can also be downloaded from the Vidyalaya website <https://www.navodaya.gov.in/nvs/nvs-school/MINICOY/en/home>**. Last date of receiving the filled tender is on **25.06.2022 4 PM** and the date of opening of Tenders is on **27.06.2022, 11.00am**.

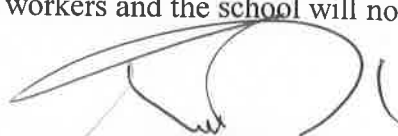
**TERMS AND CONDITIONS FOR THE SUPPLY OF ALL ITEMS/MATERIALS**

- The items are to be delivered at the premises of Jawahar Navodaya Vidyalaya, Minicoy, Lakshadweep hereinafter called JNV by the tenderer/contractor.
- The tender forms fee of **Rs. 50/-** (Rupees Fifty only) is to be paid in cash/DD on purchase of the form from the JNV, office or downloaded from the vidyalaya website.
- The tenderer while submitting the tender should attach the following documents:-
  - Registration certificate of the firm.
  - Income Tax clearance certificate.
  - Demand Draft in favour of Principal, JNV, Minicoy on Canara Bank, Minicoy (Branch Code-9951) towards EMD for each items as shown below:-

1. Provisions	Rs. 5000/-	14. Hostel Equipment	Rs. 3000/-
2. Vegetables	Rs. 3000/-	15. Lab Equipment	Rs. 3000/-
3. Fruits	Rs.2000/-	16. Sports Equipment	Rs. 2000/-
4. Non veg	Rs. 2000/-	17. Furniture	Rs.3000/-
5. Bakery items	Rs. 1000/-	18. Paints	Rs. 3000/-
6. Students stationery	Rs. 3000/-	19. M&R items	Rs. 2000/-
7. Uniform	Rs. 3000/-	20. Electric & Plumbing items	Rs. 2000/-
8. Daily use items	Rs. 3000/-	21. Mess utensils	Rs. 2000/-
9. Office stationery	Rs. 3000/-	22. Other Equipment	Rs. 3000/-
10. Bedding items	Rs. 3000/-	23. Hair cutting	Rs. 1000/-
11. Uniform stitching	Rs. 3000/-	24. M&R labour charge	Rs. 2000/-
12. Milk and curd	Rs. 2000/-	25. Shipment of cargo charges	Rs.2000/-
- Payment by other mode i.e. Cheque/(DD issued by other banks), Cash/MO etc. will NOT be accepted.
- Incomplete tenders and without the required EMD will be summarily rejected and no further correspondence in this regard will be entertained.**
- The rate for each item must be clearly entered in the respective column of the tender form. Rates should be quoted in decimal coinage namely in rupees and paise and must be for the kind of brand of articles specified in the tender list. The quantity for which the rates are quoted, whether per kg or ner quintal etc. should be given clearly in the respective column along with the rates.

7. Tenders with quotations 'at current market rates' or at controlled rates with commissions of rates for any item or with quotations having discrepancies between the amount in words and figures will be rejected summarily.
8. There should not be any over writing or corrections in the tender. If any figure is to be amended, it should be neatly scored out and the same attested with full signature and date. In the absence of attested corrections the tender is liable to be rejected.
9. Samples are to be submitted along with the tender in a sealed packet.
10. Tenders should be submitted under strong sealed cover marked **"TENDER FOR THE SUPPLY OF....."**.
11. The tenders will be accepted only from reputed registered firms dealing in the particular class of goods and not from general order suppliers or commission agents who do not store the article for sale or act purely as intermediaries.
12. **The rates are to be quoted for supplying the items in the Vidyalaya premises at MINICOY ISLAND, U.T OF LAKSHADWEEP.** If the school makes the payment of transportation charge of the materials, the same will be deducted from the bill of the concerned firm.
13. **The Income Tax clearance certificate of the firm/ person should be attached with the quotation for supply of items of a particular bill is beyond Rs.30, 000/- If the tax clearance certificate for the firm/person is not attached, the applicable taxable income amount will be deducted from the bill by the school and the same will be deposited to IT Department .**
14. Rate should include GST, freight charges, Excise duties, Sale Tax, any other taxes.
15. The tender should be submitted in the prescribed format only. Every correction in the quotation should invariably be attested by tendered, failing or imposition whatever liable in respect of the supplies which the tender will be rejected.
16. The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he may decide. The Principal, the Chairman of the Vidyalaya purchase advisory committee is the final authority to finalize the tenders.
17. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of tender.
18. The person/ persons whose tender is accepted, hereinafter called the contractor, shall deposit an amount of five to ten percent of the value of contract towards **Security Deposit** immediately on intimation from the Principal, JNV, MINICOY ISLAND, UT OF LAKSHADWEEP the security deposit will be forfeited in the event of failure to comply with the contract.
19. If the contractor is not agreeable to pay security deposit, the reasons therefore should be specified and the undersigned reserves the right to accept or reject the request.
20. If the contractor fails to supply the article within the times stipulated in the letter of acceptance by the undersigned should be liability to purchase the article from the market or get the rest of the contract completed by any other person or firm and the difference of prices, if any, shall be deducted from the Earnest money/ Security deposit and in case any amount in excess of security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
21. The times and the quantity shall vary according to requirement. The contractor shall have to supply the quantity required by the Vidyalaya any items quoted by him at the same rates of quotation for those items in all seasons of the entire period of contract.
22. Prior to acceptance of the tender, the undersigned reserves the right to call the samples for demonstration and the contractor shall be liable to supply the samples or give the demonstration at the own expenses. Principal, JNV, MINICOY, LAKSHADWEEP reserve the right to buy or reject sample items in the accepted rate.
23. The items should be fresh and of good quality. If at any time the quality is found not up to the mark the items shall not be accepted. The contractor in such cases shall have to take the items and supply fresh one of acceptable quality.
24. The rate quoted by the contractor shall hold goods up to **31.03.2023**. No request for increase in the rate of items during the period of execution of the contract will be accepted.
25. The amount of Security Deposit shall be retained by the Vidyalaya for period of **six months** from the date of completion of supplies as safeguard against any defect appearing in the article supplied within this period.

26. Unsigned tenders will not be accepted and will be rejected.
27. Tender which do not comply with the above conditions are liable to be rejected.
28. Tender will be accepted in the Vidyalaya office up to **4.00 pm on 25.06.2022.**
29. These terms and conditions of tenders are to be signed by the contractor and returned with the tender.
30. The contract can be awarded to a particular party in whole or partially. The contract shall be liable to supply items accordingly fallen which the EMD/SD will stand forfeited.
31. No rate will be accepted over and above the MRP, hence it may be ensured that rates quoted by firms are below MRP and maximum discount is offered on MRP. The items offered by the company along with the article cannot be charged by the supplier.
32. Any dispute in this process would subject to the Court Jurisdiction of the concerned Vidyalaya.
33. For painting works the vidyalaya will provide paint and sand paper only.
34. Work should be completed within 6 months from the date of issuance of work order from the vidyalaya.
35. The contractor/firm will ensure the safety and security of the workers and the school will not be responsible for their safety & security.

  
**PRINCIPAL**  
**JAWAHAR NAVODAYA VIDYALAYA**

### **UNDERTAKING**

*All the above terms and conditions are accepted by me/us.*

Name & Signature:

Address:

Mobile No:

All the above conditions are accepted by me / us.

Date:

Station:

Signature of the tenderer with

seal of the firm

Name.....

Address.....

Signature of witness

Address .....

P.S. :- MEMORANDUM OF AGREEMENT IS TO BE SIGNED BY THE SUCCESSFUL BIDDER AND THE PRINCIPAL OF CONCERNED JNV FOR ACCEPTANCE OF ABOVE TERMS & CONDITIONS BY THE SUPPLIERS.