

# JAWAHAR NAVODAYA VIDYALAYA, PALAKKAD



## TENDER FORM

TENDER FORM FOR THE SUPPLY OF \_\_\_\_\_

### PART - I

#### INSTRUCTIONS FOR TENDERER

1. Jawahar Navodaya Vidyalayas are fully residential Co-educational, senior secondary school run by Navodaya Vidyalaya Samiti, Ministry of HRD, Govt. of India, New Delhi.
2. Samiti intends to buy materials for the use of the students/Vidyalayas.
3. Distributors / Wholesalers / authorized dealers / Stockiest / manufacturers having sound financial position may only submit the tender form.
4. The detailed specifications of materials proposed to be purchased for the JNV are provided in Appendix. The tenderer should quote for all the items mentioned in Appendix neatly and correctly.
5. The following tender should be submitted along with Earnest Money Deposit (EMD) as detailed below for each tender in the form of Demand Draft in favour of Jawahar Navodaya Vidyalaya, Malampuzha, Palakkad, payable at Malampuzha/Palakkad, failing which the tender will be summarily rejected:

S.No.	Tender Items	EMD	Cost of Tender	
1	Provisions	5000	100	
2	Vegetables & Fruits	5000	100	
3	Fish	3000	100	
4	Chicken	3000	100	
5	Egg	3000	100	
6	Bakery Items	3000	100	
7	Furniture	3000	100	
8	Toiletry Items	3000	100	
9	Track suits	2000	100	
10	Socks Tie & Belt	1000	100	
11	T-shirts	3000	100	
12	Uniform cloths	3000	100	
13	Uniform stitching	2000	100	
14	Footwear items	2000	100	
15	School Bag	2000	100	
16	Bed Sheets, Bath towel, Pillow cover	2000	100	
17	Stationery items	2000	100	
18	Bed & Pillow	3000	100	
19	Electrical items & Plumbing items	2000	100	
20	Hair cutting	0	100	
21	Tiles	2000	100	
22	Tiles work	2000	100	
23	Scrap Items	2000	100	
24	Fencing with Trafford sheet	2000	100	
25	FRP Door	2000	100	
26	Labour supply	2000	100	
27	Contract vehicle	2000	100	
28	Hiring of vehicle	2000	100	

29	Cleaning of OHT,UG sump, Septic tank	2000	100	
30.	Interlock tile paving	2000	100	

6. If the tender is not accepted by the JNV, the EMD will be refunded without any interest at the earliest. If the tender is accepted by the JNV 10% of total cost is to be deposited to the Vidyalaya as Security Deposit.
7. Registration Certificate of business firm issued by competent authority should be enclosed along with the tender.
8. The sealed tenders complete in all respects must reach "The Principal Jawahar Navodaya Vidyalaya, Malampuzha, Palakkad on or before 04.00 P.M on 28.05.2022
9. The tenders will be opened on 31.05.2022 at 11.00 AM in the Vidyalaya.
10. Rates of the successful bidder will be valid up to 31.03.2023 from the date of acceptance of his tender.
11. Terms and conditions other than those mentioned herein after will not be accepted.
12. No rate will be accepted over and above the MRP, hence it may be ensured that rates quoted by firms are below MRP and maximum discount is offered on MRP.
13. Various schemes of discount and free items offered by the manufacturer/distributor has to be extended to the Vidyalaya.
14. Any dispute in this process would subject to the Court Jurisdiction of the concerned Vidyalaya.

## PART – II

### TERMS AND CONDITION OF THE CONTRACT.

1. The prices should be quoted separately for each item given in the *Appendix inclusive of charges such as packing, forwarding, freight, Octroi and GST etc.*, as applicable in various states. The prices must be quoted in the form given in Appendix only, no separate form will be accepted. However if space provided in the Appendix is not sufficient a separate sheet in the same format can be submitted duly indicating the details.
2. No Brand other than the brand specified in Appendix will be accepted.
3. The tender form must accompany samples of items free of charge for verification, failing which Purchase Advisory Committee may reject the tender.
4. The successful bidders are required to supply the items mentioned in supply orders within the stipulated period short and late supply will not be accepted.
5. The Chairman of the committee reserves the right to reject any items if found unsuitable and or not confirming with the approved specifications. The rejected items, if any shall have to be taken back and replaced at the cost of the suppliers. No payment will be made for the rejected items.
6. The amount of security deposit may be retained by the Vidyalaya for a period of six month and the same shall be refunded on satisfactory supply of items from the date of completion of supplies. No interest will be paid on the security deposit retained by the Vidyalaya.
7. The successful tenderer should deposit an amount equal to ten percentage (10 %) of the contract values immediately. This should be in the form of demand draft of a Nationalized Bank in favour of Principal, Jawahar

Navodaya Vidyalaya Malampuzha, located in Palakkad District, Kerala. The exact amount of security deposit as per the annual demand of the Vidyalaya will be intimated to the tenderer by concerned JNV.

8. The proceeds of the security deposits shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligation under the contract, if required.
9. Tenderer must quote rate for the quantity for all or one items as mentioned in Appendix failing which the tender can be rejected.
10. There should not be any overwriting or correction in the tender. If figure is to be amended it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of attested signature, the tender is liable to be rejected.
11. Goods are required to be delivered FOR at the JNV concerned. Tenderers are requested to quote accordingly, failing which, Offer will be rejected.
12. In case the goods as per the supply order are not supplied within the stipulated period the items should be purchased from open market and the difference amount if any will be recovered from the contractor and the Security Deposit will be forfeited.
13. The quantity of articles indicated in the Appendix may be increased or decreased at the discretion of the purchaser without assigning any reasons.
14. The Chairman of the committee reserves the right to accept or to reject any tender without assigning any reasons.
15. No rate will be accepted over and above the MRP, hence it may be ensured that rates quoted by firms are below MRP and maximum discount is offered on MRP.
16. Various scheme of discount and free items offered by the manufacturer/distributor has to be extended to the vidyalaya.
17. Any dispute in this process would subject to the Court Jurisdiction of the concerned Vidyalaya.

PRINCIPAL  
JAWAHAR NAVODAYA VIDYALAYA

All the above conditions are accepted by me / us.

Date : \_\_\_\_\_

Station : \_\_\_\_\_

Name: \_\_\_\_\_

Address \_\_\_\_\_

Phone:

Signature of the tenderer with seal of the firm.

