

नवोदय विद्यालय समिति, क्षेत्रीय कार्यालय, पुणे

(मानव संसाधन विकास मंत्रालय,  
शिक्षा विभाग का एक स्वायत्त संस्थान, भारत सरकार)  
एम.एस.एफ.सी. भवन, सेनापती बापट रोड,  
पुणे - 411 016.



NAVODAYA VIDYALAYA SAMITI, PUNE REGION

(An Autonomous Organisation under Ministry of HRD  
Dept. of School Edu. & Literacy, Govt. of India)  
MSFC Bhavan, 2<sup>nd</sup> Floor, B-Wing,  
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F.3-CCTV/NVS(PR)/2018/ 111

**MOST URGENT**

Date 11/04/2019

To,

All Principals,  
Jawahar Navodaya Vidyalayas,  
Under Pune Region

Sub:- Installation of CCTV cameras in JNV -reg

Sir/Madam,

With reference to the above cited subject, please find enclosed herewith a copy of letter vide No.1-14/2018-NVS(SA)/57 dated March 29, 2018 along with letter 06/07/2018 from J.C(Admn), NVS, Hqrs regarding installation of CCTV cameras in JNVs. Preferable places for installation of CCTV cameras were also suggested. In addition to earlier instructions, additional CCTV cameras may be installed in such a way that it covers following places also :-

- (a) Mess
- (b) Mess Store
- (c) Mess Kitchen

You are requested go through the Hqrs circular thoroughly and send action taken report to this Office without any further delay.

Yours faithfully,

( P.Ravi Kumar)

Deputy Commissioner

Encl : As above

Copy to :

- 1) All Assistant Commissioners / Cluster Incharges, NVS, R.O., Pune -for n/a pl.
- 2) C.O., NVS, R.O., Pune - pl. place the circular on the R.O., Pune website.

SPEED POST

नवोदय विद्यालय समिति  
मानव संसाधन विकास मंत्रालय  
(स्कूल शिक्षा और साक्षरता विभाग)

भारत सरकार

बी-15, इंस्टीटयुशनल एरिया, सेक्टर-62, नोएडा (उ.प्र.) - 201309  
चूर. 0120-2405969, 70, 71, 72, 73, फैक्स : 0120-2405182



Navodaya Vidyalaya Samiti  
Ministry of Human Resource Development  
(Deptt. of School Education & Literacy)  
Government of India  
B-15, Institutional Area, Sector-62, NOIDA (U.P.)- 201309  
Tel. 0120-2405969, 70, 71, 72, 73, Fax : 0120-2405182  
वेबसाइट/Website : www.nvshq.org

F. No. 1-14/2018-NVS(SA) 117-125

Dated

.06.2018

6.7.2018

To

The Deputy Commissioner  
Navodaya Vidyalaya Samiti  
Regional Office  
All Regional offices

**Sub: Installation of CCTV cameras in JNV- reg.**

Sir,

Sensing the urgent need of installation of CCTV systems for improving the facilities of safety and security of students, Samiti has allowed JNVs to utilise VVN fund to make necessary security arrangements including installation of CCTV systems vide circular F.No. 16-14/2017-NVS(SA) Dt 28.12.2017.

CBSE has also suggested for installation of CCTV systems in all along the boundary as well as some additional locations inside the premises, to monitor the movement of any suspicious person, with recording facilities. The system should also have requisite video analysis to detect any intrusion and raise an audio as well as visual alarm.

Few JNVs have installed CCTV systems in their campuses. Remaining JNVs must also install CCTV systems immediately for ensuring safety and security of students, staff and vidyalaya property.

Suggestive Guidelines are given below:-

- Quantity of CCTV cameras to be installed and general specifications.** Specifications, supply, installation, testing, commissioning of CCTV Camera alongwith storage LAN connection and other accessories required for working of CCTV surveillance system in JNVs will be decided by the Regional Office as per the actual requirement and as per Principal's request. Recording facility may be ensured for a month.
- Warranty :** Warranty of at least for the period of 3 years may be ensured.
- Annual maintenance contract (AMC):** JNVs should go for (AMC) for a period of 5 years after completion of warranty period.

ISSUED

o/c

6.7.18



d) **Number of CCTVs and suggested places**

Vidyalayas are advised to install CCTV cameras in their campuses preferably at following public places. A maximum of 21 CCTV cameras are allowed for one JNV.

1.	Main gate of the campus	01
2.	Main entrance of the school building	01
3.	Entrances of Boys hostels	04
4.	Entrances of Girls hostels	04
5.	Entrances of Mess and in the kitchen	03
6.	Four corners of the campus looking after boundary	04
7.	For staff Quarters	02
8.	Any other sensitive/threat prone areas	02
	<b>Total</b>	<b>21</b>

- e) **Monitoring** :-It is to be done from Principal's office. An official must be designated to maintain the records. For that purpose, Chowkidars may be designated after proper training.

Yours faithfully

*Dr. Honnareddy N.*  
06/12/18

**(Dr. Honnareddy N.)**  
**Joint. Commissioner (Admn.)**

Encl. : copy of letter dated 28.12.17