ANNEXURE - A

NOTIFICATION
(For Website)

ENGAGEMENT OF COUNSELORS IN JAWAHAR NAVODAYA VIDYALAYAS ON CONTRACT BASIS

The Navodaya Vidyalaya Samiti intends to engage Counselors on contract basis in Jawahar Navodaya Vidyalaya for the Academic session 2022-23 as per need:

A) Eligibility

A.1 Essential:

(a) Educational Qualification –

1. Master's Degree (M.A/M.Sc.) in Psychology from a recognized university or institution.

and

2. One year Diploma in guidance & counselling from a recognized university or institution

(b) Experience

At least one year experience in Guidance & counseling/Counseling in educational institutes of central or State or UT Government /Autonomous Bodies of Central or State Government/Public Sector Undertaking.

For non JNV experience, Candidate must submit certificate of satisfactory performance and good conduct from previous employer.

(c) Age :

Above 28 years and below 50 years as on 1st June 2022

B) Desirable Qualifications:

Certificate courses from recognized institutes in areas like –

- cognitive behaviour therapy skills
- Attention Deficit Hyper Activity Disorder(ADHD)
- Behavioural issues and learning difficulties
- Building emotional intelligence and resilience
- Adolescence Education

C) Remuneration: Monthly consolidated remuneration Rs.44,900/-

D) How to Apply :

- Eligible candidates should apply by visiting the Website of any one of the Regional office of Navodaya Vidyalya Samiti using the given link.

- **Application Fee**: Non refundable application Fee @ Rs. 500/- per candidate will be charged. However, SC / ST and PH candidates will be exempted. Exempted candidate have to submit appropriate certificate.

- Eligible candidates may apply from 16th June 2022 to 25th June 2022 to any one of the Regional offices as per their choice. NVS may reject candidature if it is found that candidate has applied for more than one Regions, even after engagement if it is found, engagement may be terminated with immediate effect.

- Before applying candidates should ensure that they fulfil the eligibility criteria.

E) Contract Engagement process

- Contract Engagement will be done by the Regional offices of Navodaya Vidyalya Samiti considering the educational qualification, experience and Personal Talk.

- From all eligible candidates, only short-listed candidates may be called for personal talk. Short listing may be done on the basis of marks awarded for essential and desirable qualification (out of 70).

- Candidates need to produce original documents at the time of Personal Talk for verification of documents. Documents submitted during application filling will only be accepted for verification.

- Candidates found ineligible during the verification of documents will not be permitted for Personal Talk.

- List of Shortlisted candidates along with the schedule of the Personal Talk will be displayed by each regional office on its website, therefore candidates should visit the website of the concerned NVS Regional office regularly.

- **Weightage for Essential Qualification (Total 70 Marks)**

Weightage for Essential educational qualification	Total 20 marks as per following – 1. Maximum 10 Marks (on pro-rata basis) for – Master's Degree (M.A/M.Sc.) in Psychology from a recognized university or institution. 2. Maximum 10 Marks (on pro-rata basis) for - One year Diploma in guidance & counselling from a recognized university or institution.
Weightage for Graduation in relevant subject (Psychology)	- 10 marks (On pro- rata basis)
Weightage for higher qualification in relevant field (M.Phil/Ph.D)	- 10 marks

Weightage for desirable qualification	**12 marks**. (6 marks each for the following courses subject to maximum of 12 marks) Certificate courses from recognized institutes in areas like – • cognitive behaviour therapy skills • Attention Deficit Hyper Activity Disorder (ADHD) • Behavioural issues and learning difficulties • Building emotional intelligence and resilience • Adolescence Education
Weightage for experience	- **18 marks** (02 marks for each year of relevant experience in educational institutes (other than JNVs) of central or State or UT Government /Autonomous Bodies of Central or State Government/Public Sector Undertaking / 04 marks for each year of relevant experience in JNVs - During COVID period, engagement of counsellor minimum 03 months during the session 2019-20 and 06 months for all other academic sessions will be counted as a year and Weightage may be assigned accordingly. For non JNV experience marks of Experience will be awarded on production of work and conduct certificate from the previous employer as per prescribed format (Annexure- C) For JNV Experience- marks of experience will be awarded by Regional Offices based on their records. Candidates not having satisfactory performance and good conduct in previous engagements should be treated as not eligible
Total	**- 70 Marks**

Personal talk: 30 marks

Likely areas of Personal Talk -	**(i) Subject knowledge** (ii) **Fluency in Regional language of the state applying for and understanding of the cultural values of the Region will be verified as essential qualification.** (iii) Communication skills (English and Hindi) (iv) Proficiency in Computer Application /ICT skills

- NO TA/DA will be paid to the candidates for appearing in the Personal Talk.

Annexure- C

For other than Jawahar Navodaya Vidyalayas

(To be issued on the letter head of the School/ Institute)

EXPERIENCE CUM CONDUCT CERTIFICATE

1	Name of the candidate	
2	Gender (Male/ Female)	
3	Father's Name	
4	Postal Address	
5	Post	
6	Nature of engagement (Contract / Part time)	
7	Duration of Engagement (from - to)	
8	Total Duration in each academic session (in completed months)	
9	Job Profile	
10	Conduct (Very Good / Good / Not Good)	
11	The School/ Institute is a (central or State or UT Government /Autonomous Bodies of Central or State Government/Public Sector Undertaking.)	
12	The School / Institute is (Fully Residential/ Partially Residential/ Day School)	
13	The School / Institute is (Co – educational / Only for Boys'/ Only for Girls')	
14	The School / Institute is up to (Secondary/ Senior Secondary level/ College)	
15	Board of Affiliation	

(Signature of the Issuing Authority)

(Designation of the Issuing Authority)

(Name of the Issuing Authority)

Seal of the School/ Institute

(Experience certificate in this format should be submitted from each previous employer)