



**NAVODAYA VIDYALAYA SAMITI**  
(An Autonomous Organization under Ministry of HRD)  
Department of School Education and Literacy),  
Government of India  
B-15, Institutional Area, Sector-62,  
Noida, District Gautam Budh Nagar,  
Uttar Pradesh – 201 309

No.F.2-1/2018 (ATD)-NVS(Estt.)/17852.

June 01, 2018

**NOTICE**

**Regarding additional session of "Active Window Period" under ATD 2018**

Despite sufficient window period given to the Regional Offices for editing of vacancies, the NVS Headquarters kept receiving phone calls and emails from different Regional offices for editing of good no. of vacancies even during "**Active Window Period**" for employee's login. As the Active Window Period for employee registration is over on 27.05.2018, franchising options from the erroneous vacancy is bound to deprive many employees of their chance to get transferred to their preferred stations. In other words, it may result in wrong transfer posting of employees, if allotment is done on erroneous lot of the vacancy.

Therefore, with extreme concern regarding fare and transparent allotment of requested stations to all participating eligible employees, the competent authority has decided to provide additional session of "**Active Window Period**" to employees giving them a chance to franchise their option in view of updated status of the vacancies. The timeline for different activities will be as per the schedule appended below:

S.No	Activities related to ATD 2018	Timeline
01	(a).New Registration / Submission of online data by employees who did not submit application earlier. (b).Re-editing of transfer request by employees who submitted data earlier but want to re-opt fresh preferences (Choice stations) in view of updated vacancies.	02.06.18 (11.00 am) to 06.06.18
02	Approval / Rejection at Principal's Level for new registration and re-edited application forms	02.06.18 to 06.06.18
03	Approval / Rejection at RO's Level for new registration and re-edited application forms	02.06.18 to 08.06.18

All concerned are, hereby, requested to adhere to the timeline for activities on their part as per schedule.

This issues with the approval of the competent authority.

  
[Dr. Rajiv Kumar Singh]  
Assistant Commissioner [Estt.II]